★ AI-INTEGRATED COURSE

# NXT CERTIFIED SOFT SKILLS PROGRAM

**Unlock your potential with soft skills for career success!**

**Duration:** 3 Month | **Certificate** · Beginner | **Eligibility:** This program is suitable for professionals, students, and an

## OVERVIEW OF THE COURSE

The NxT Certified Soft Skills Program is designed to equip participants with essential interpersonal skills that are crucial in today's professional environment. This comprehensive 3-month course covers various aspects of communication, teamwork, problem-solving, and emotional intelligence. Enhance your communication skills to e...

- Learn essential communication techniques
- Enhance teamwork and collaboration skills
- Master conflict resolution strategies
- Develop emotional intelligence for better interactions
- Optimize time management for productivity




| 3 Month | 8 | 4 | 10 |
|---|---|---|---|
| DURATION | SUBJECTS | PROJECTS | TOOLS |

JOIN NOW →

WhatsApp us

WE ARE AVAILABLE AT
**600+ LOCATIONS**

NOT SURE WHICH COURSE IS RIGHT FOR YOU?
**Choose the Best Course for You - Try our AI-Powered Career Counselling for FREE**

Start free →

YOUR NEAREST ISDM NxT CENTRE
**THE AIR COMPUTER ACADEMY**
FIRST FLOOR SHOP #3 ABOVE GURU COLD DRINK JADHAV HOSPITAL ROAD BHALKI- 585328, Bidar, Karnataka - 585328
Call / WhatsApp: **74060 07939** · Info.theairblk@gmail.com

Scan to enquire

COURSE CURRICULUM

# What you will learn

01 Subjects → | 02 Projects → | 03 Tools → | 04 AI Integration

## 01 Subjects & modules

6 subjects with the topics you will learn

### 01 Foundations of Soft Skills & Effective Communication

- Foundations Of Soft Skills
- Communication Skills And Barriers
- Teamwork, Leadership And Decision-Making
- Emotional Intelligence And Workplace Ethics
- Problem-Solving, Adaptability And Productivity
- Networking, Personal Branding And Career Readiness
- Written Communication And Email Etiquette

### 02 Leadership, Teamwork & Conflict Resolution

- Leadership Foundations, Styles And Qualities
- Communication, Team Management And Motivation
- Emotional Intelligence, Resilience And Modern Leadership
- Team Collaboration And Team Building
- Decision-Making, Problem-Solving And Critical Thinking
- Conflict Types, Causes And Management
- Conflict Resolution And Prevention

### 03 Emotional Intelligence & Workplace Ethics

- Emotional Intelligence And Its Core Components
- Self-Awareness, Regulation, And Motivation
- Empathy, Social Skills, And Leadership
- Workplace Relationships And Conflict Resolution
- Workplace Ethics And Professionalism
- Resilience And Stress Management
- EQ Assessment And Personal Improvement

### 04 Time Management & Productivity Optimization

- Time Management Principles And Prioritization
- SMART Goal Setting
- Managing Distractions And Procrastination
- Work-Life Balance Strategies
- Organizational And Planning Skills
- Productivity Tools And Automation
- Creating And Reviewing Weekly Plans

### 05 Interview Preparation & Personal Branding

- Resume And Cover Letter Writing
- Job Interview Preparation And Skills
- Personal Branding On LinkedIn And Social Media
- Networking And Relationship Building
- Professional Grooming And Etiquette
- Mock Interview Practice And Feedback

### 06 Capstone Project & Career Development

- Real-World Business Case Studies
- Personal Growth Roadmapping
- Freelance Soft Skills Training
- Public Speaking And Corporate Training
- Starting And Scaling A Training Business
- Career Goals And Skills Assessment
- Career Development Strategies And Roadmapping

## 02 Projects & assignments

Hands-on work for your portfolio

**P1** Group project on effective communication strategies.

**P2** Role-playing exercises to practice conflict resolution.

**P3** Team-building activities to foster collaboration.

**P4** Individual reflection on emotional intelligence development.

## 03 Tools & software you will master

4 industry tools

- Microsoft PowerPoint
- Trello
- Slack
- Canva

## 04 AI Integration

How AI is used inside the work of this course

AI SUBJECT

### AI Fundamentals & Prompt Engineering

- **AI Basics and Everyday Uses**
- **Generative AI: How It Works**
- **Prompt Engineering Foundations**
- **AI for Study and Workplace Tasks**
- **Fact-Checking and Reliable Research**
- **Privacy, Safety and Responsible Use**
- **Integrated Practice and Review**

AI SUBJECT

### AI for Communication, Spoken English & Career

- **Spoken English Practice with Voice AI**
  ChatGPT voice mode in ChatGPT web or mobile app · Gemini Live / voice features in Gemini m
- **Interview Practice with Voice AI**
  ChatGPT voice mode in ChatGPT web or mobile app · Gemini Live / voice features in Gemini m
- **Resume and Cover Letter in Word, Docs and Canva**
  Microsoft Copilot in Microsoft Word · Gemini in Google Docs
- **LinkedIn Profile and Job Search with AI**
  LinkedIn AI writing assistance in LinkedIn profile editor · LinkedIn job search and AI-ass
- **Job Portals and Resume Applications**
  Naukri profile and job search in Naukri website or app · Other job portals in Relevant emp
- **Professional Email and Follow-ups**
  Gemini in Gmail in Gmail · Microsoft Copilot in Outlook
- **AI Meeting Notes and Workplace Communication**
  Microsoft Teams Copilot in Microsoft Teams meetings · Gemini meeting notes in Google Meet

AI TOOLS YOU WILL USE

- Google Gemini
- ChatGPT
- Microsoft Copilot
- Claude
- Perplexity
- NotebookLM

CAREER OPPORTUNITIES

# Where this course can take you

**Customer Service Representative**
Fresher salary: ₹2.4-3.0 LPA*

**Sales Executive**
Fresher salary: ₹2.5-3.5 LPA*

**Human Resources Manager**
Fresher salary: ₹3.0-4.5 LPA*

**Project Manager**
Fresher salary: ₹3.5-5.0 LPA*

### Freelancing & own business

- Freelance coaching or consulting
- Creating online courses
- Offering resume writing services
- Conducting workshops on soft skills

### Industries that hire

- Retail
- Information Technology
- Healthcare
- Finance
- Education

### Grow further

- Advanced Communication Skills Program
- Leadership Development Course
- Project Management Certification

## Certification

Upon successful completion, participants receive a certificate from ISDM NxT, validating their soft skills training.

**Practical AI-integrated project** | **Final online test** | **Verifiable certificate**

JOB SUPPORT

# How we help you get a job

1. Personalized resume building assistance
2. Mock interview sessions
3. Access to job offers
4. Guidance on job applications

* Typical fresher salary ranges in India; the actual salary depends on the employer, the city and your skills.

WHY START NOW

# Your future is built by the skills you learn today.

Companies hire people who can do the work. People who use AI well at work are in demand - this course teaches you the job skills and the AI tools together. Every month you practise adds a project to your portfolio - the best time to start is now.

| 18+ | 600+ | 2,708+ | 390+ |
|---|---|---|---|
| Years of training experience | Centres across India | Job offers to our students | Hiring companies |

## UNIQUE FEATURES AT ISDM NxT

- ✓ Free pre-counselling to choose the right course
- ✓ Study material, attendance, assignments, exams and results online from day one
- ✓ 24x7 AI trainer (ChatNxT) for your doubts
- ✓ Experienced, rated trainers and daily class feedback
- ✓ Practical lab sessions and live projects
- ✓ Monthly online mentorship sessions
- ✓ Resume, mock interviews and job offers in your student dashboard
- ✓ Freelancing and start-up guidance

● LIVE PLACEMENT DATA

## Latest job offers to ISDM NxT students

Updated 20 Nov 2026



**Gaurav M.**
India
**Java Software Development Engineer**
Health Catalyst



**Geeta K.**
New Delhi
**tellecaller for digital marketing**
balajimarketingexperts



**Anand S.**
Muvattupuzha
**Hiring Junior Account Executive J...**
CorpZop



**Adarsh S.**
Ghugus
**TGT Computer Science**
Adani Foundation



**Priyanka Y.**
Mumbai
**Data Entry Operator (Full-time) -...**
CorpZop



**Rajan S.**
Ahilyanagar
**Computer Trainer**
Enlearning skill development Ltd

Job offers shared with our students through the ISDM NxT job network. See all at isdmnext.in/latest-placement

LIMITED SEATS · VALID TILL 30 NOV 2026

## FREE Ambassador Affiliate Programme

Complete your admission within **10 days** and join the ISDM NxT Ambassador Affiliate Programme free of cost: refer friends, earn referral rewards as per the programme and get featured on the ambassador leaderboard.

CLAIM NOW

TAKE THE FIRST STEP

# Book your FREE counselling session today

Meet our counsellor, see the lab, get your doubts answered and know the current fees and offers for your centre.

YOUR ISDM NxT CENTRE

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NOT SURE WHICH COURSE IS RIGHT FOR YOU?

### Choose the Best Course for You

Try our AI-Powered Career Counselling for FREE - answer a few questions and get the courses that fit your interests, skills and career goal.

**Try it FREE →**
isdmnext.in/course-for-you

**01**
**Counselling**
Free guidance to pick the right course

**02**
**Training**
Practical classes, labs and projects

**03**
**Mentoring**
Experts, AI trainer and feedback

**04**
**Placement support**
Resume, interviews and job offers

### What you get with this course

- Comprehensive study material
- Practical lab sessions
- Live projects for hands-on experience
- 24x7 AI trainer support
- AI career counselling
- Interview preparation assistance
- Job offers in student dashboard
- Certification upon completion

ISDM NxT Head Office: 309, Saffron Plaza, Airport Road, Vadodara, Gujarat, 390022 · +916263625594 · inquiry@gmail.com

Fees depend on the centre and current offers - ask your counsellor. Course content may be updated to stay current with industry needs. · isdmnext.in