★ AI-INTEGRATED COURSE

NXT CERTIFIED SOFT SKILLS PROGRAM

Unlock your potential with soft skills for career success!

Duration: 3 Month | **Certificate** · Beginner | **Eligibility:** This program is suitable for professionals, students, and an

OVERVIEW OF THE COURSE

The NxT Certified Soft Skills Program is designed to equip participants with essential interpersonal skills that are crucial in today's professional environment. This comprehensive 3-month course covers various aspects of communication, teamwork, problem-solving, and emotional intelligence. Enhance your communication skills to e...

- Learn essential communication techniques
- Enhance teamwork and collaboration skills
- Master conflict resolution strategies
- Develop emotional intelligence for better interactions
- Optimize time management for productivity



3 Month	8	4	10
DURATION	SUBJECTS	PROJECTS	TOOLS

JOIN NOW →

WhatsApp us

WE ARE AVAILABLE AT
600+ LOCATIONS

NOT SURE WHICH COURSE IS RIGHT FOR YOU?
Choose the Best Course for You - Try our AI-Powered Career Counselling for FREE

Start free →

YOUR NEAREST ISDM NxT CENTRE
ISDM COMPUTER INSTITUTE SIWAN
RAMDEV NAGAR MAHADEVA ROAD, NEAR BANK OF BARODA/LIC OFFICE/DRCC OFFICE, DISTRICT-SIWAN,BIHAR,841226, Bihar - 841226
Call / WhatsApp: **8434980980** · ranjeetisdm@gmail.com

Scan to enquire

COURSE CURRICULUM

What you will learn

01 Subjects → | 02 Projects → | 03 Tools → | 04 AI Integration

01 Subjects & modules

6 subjects with the topics you will learn

01 Foundations of Soft Skills & Effective Communication

- Foundations Of Soft Skills
- Communication Skills And Barriers
- Teamwork, Leadership And Decision-Making
- Emotional Intelligence And Workplace Ethics
- Problem-Solving, Adaptability And Productivity
- Networking, Personal Branding And Career Readiness
- Written Communication And Email Etiquette

02 Leadership, Teamwork & Conflict Resolution

- Leadership Foundations, Styles And Qualities
- Communication, Team Management And Motivation
- Emotional Intelligence, Resilience And Modern Leadership
- Team Collaboration And Team Building
- Decision-Making, Problem-Solving And Critical Thinking
- Conflict Types, Causes And Management
- Conflict Resolution And Prevention

03 Emotional Intelligence & Workplace Ethics

- Emotional Intelligence And Its Core Components
- Self-Awareness, Regulation, And Motivation
- Empathy, Social Skills, And Leadership
- Workplace Relationships And Conflict Resolution
- Workplace Ethics And Professionalism
- Resilience And Stress Management
- EQ Assessment And Personal Improvement

04 Time Management & Productivity Optimization

- Time Management Principles And Prioritization
- SMART Goal Setting
- Managing Distractions And Procrastination
- Work-Life Balance Strategies
- Organizational And Planning Skills
- Productivity Tools And Automation
- Creating And Reviewing Weekly Plans

05 Interview Preparation & Personal Branding

- Resume And Cover Letter Writing
- Job Interview Preparation And Skills
- Personal Branding On LinkedIn And Social Media
- Networking And Relationship Building
- Professional Grooming And Etiquette
- Mock Interview Practice And Feedback

06 Capstone Project & Career Development

- Real-World Business Case Studies
- Personal Growth Roadmapping
- Freelance Soft Skills Training
- Public Speaking And Corporate Training
- Starting And Scaling A Training Business
- Career Goals And Skills Assessment
- Career Development Strategies And Roadmapping

02 Projects & assignments

Hands-on work for your portfolio

P1 Group project on effective communication strategies.

P2 Role-playing exercises to practice conflict resolution.

P3 Team-building activities to foster collaboration.

P4 Individual reflection on emotional intelligence development.

03 Tools & software you will master

4 industry tools

- Microsoft PowerPoint
- Trello
- Slack
- Canva

04 AI Integration

How AI is used inside the work of this course

AI SUBJECT

AI Fundamentals & Prompt Engineering

- **AI Basics and Everyday Uses**
- **Generative AI: How It Works**
- **Prompt Engineering Foundations**
- **AI for Study and Workplace Tasks**
- **Fact-Checking and Reliable Research**
- **Privacy, Safety and Responsible Use**
- **Integrated Practice and Review**

AI SUBJECT

AI for Communication, Spoken English & Career

- **Spoken English Practice with Voice AI**
  ChatGPT voice mode in ChatGPT web or mobile app · Gemini Live / voice features in Gemini m
- **Interview Practice with Voice AI**
  ChatGPT voice mode in ChatGPT web or mobile app · Gemini Live / voice features in Gemini m
- **Resume and Cover Letter in Word, Docs and Canva**
  Microsoft Copilot in Microsoft Word · Gemini in Google Docs
- **LinkedIn Profile and Job Search with AI**
  LinkedIn AI writing assistance in LinkedIn profile editor · LinkedIn job search and AI-ass
- **Job Portals and Resume Applications**
  Naukri profile and job search in Naukri website or app · Other job portals in Relevant emp
- **Professional Email and Follow-ups**
  Gemini in Gmail in Gmail · Microsoft Copilot in Outlook
- **AI Meeting Notes and Workplace Communication**
  Microsoft Teams Copilot in Microsoft Teams meetings · Gemini meeting notes in Google Meet

AI TOOLS YOU WILL USE

- Google Gemini
- ChatGPT
- Microsoft Copilot
- Claude
- Perplexity
- NotebookLM

CAREER OPPORTUNITIES

Where this course can take you

Customer Service Representative
Fresher salary: ₹2.4-3.0 LPA*

Sales Executive
Fresher salary: ₹2.5-3.5 LPA*

Human Resources Manager
Fresher salary: ₹3.0-4.5 LPA*

Project Manager
Fresher salary: ₹3.5-5.0 LPA*

Freelancing & own business

- Freelance coaching or consulting
- Creating online courses
- Offering resume writing services
- Conducting workshops on soft skills

Industries that hire

- Retail
- Information Technology
- Healthcare
- Finance
- Education

Grow further

- Advanced Communication Skills Program
- Leadership Development Course
- Project Management Certification

Certification

Upon successful completion, participants receive a certificate from ISDM NxT, validating their soft skills training.

Practical AI-integrated project | **Final online test** | **Verifiable certificate**

JOB SUPPORT

How we help you get a job

1 Personalized resume building assistance

2 Mock interview sessions

3 Access to job offers

4 Guidance on job applications

* Typical fresher salary ranges in India; the actual salary depends on the employer, the city and your skills.

WHY START NOW

Your future is built by the skills you learn today.

Companies hire people who can do the work. People who use AI well at work are in demand - this course teaches you the job skills and the AI tools together. Every month you practise adds a project to your portfolio - the best time to start is now.

18+	600+	2,708+	390+
Years of training experience	Centres across India	Job offers to our students	Hiring companies

UNIQUE FEATURES AT ISDM NxT

- ✓ Free pre-counselling to choose the right course
- ✓ Study material, attendance, assignments, exams and results online from day one
- ✓ 24x7 AI trainer (ChatNxT) for your doubts
- ✓ Experienced, rated trainers and daily class feedback
- ✓ Practical lab sessions and live projects
- ✓ Monthly online mentorship sessions
- ✓ Resume, mock interviews and job offers in your student dashboard
- ✓ Freelancing and start-up guidance

● LIVE PLACEMENT DATA

Latest job offers to ISDM NxT students

Updated 20 Nov 2026



Gaurav M.
India
Java Software Development Engineer
Health Catalyst



Geeta K.
New Delhi
tellecaller for digital marketing
balajimarketingexperts



Anand S.
Muvattupuzha
Hiring Junior Account Executive J...
CorpZop



Adarsh S.
Ghugus
TGT Computer Science
Adani Foundation



Priyanka Y.
Mumbai
Data Entry Operator (Full-time) -...
CorpZop



Rajan S.
Ahilyanagar
Computer Trainer
Enlearning skill development Ltd

Job offers shared with our students through the ISDM NxT job network. See all at isdmnext.in/latest-placement

LIMITED SEATS · VALID TILL 30 NOV 2026

FREE Ambassador Affiliate Programme

Complete your admission within **10 days** and join the ISDM NxT Ambassador Affiliate Programme free of cost: refer friends, earn referral rewards as per the programme and get featured on the ambassador leaderboard.

CLAIM NOW

TAKE THE FIRST STEP

Book your FREE counselling session today

Meet our counsellor, see the lab, get your doubts answered and know the current fees and offers for your centre.

YOUR ISDM NxT CENTRE

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Choose the Best Course for You

Try our AI-Powered Career Counselling for FREE - answer a few questions and get the courses that fit your interests, skills and career goal.

Try it FREE →
isdmnext.in/course-for-you

01
Counselling
Free guidance to pick the right course

02
Training
Practical classes, labs and projects

03
Mentoring
Experts, AI trainer and feedback

04
Placement support
Resume, interviews and job offers

What you get with this course

- Comprehensive study material
- Practical lab sessions
- Live projects for hands-on experience
- 24x7 AI trainer support
- AI career counselling
- Interview preparation assistance
- Job offers in student dashboard
- Certification upon completion

ISDM NxT Head Office: 309, Saffron Plaza, Airport Road, Vadodara, Gujarat, 390022 · +916263625594 · inquiry@gmail.com

Fees depend on the centre and current offers - ask your counsellor. Course content may be updated to stay current with industry needs. · isdmnext.in