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ISDM Independent Skill Development Mission NXT

RS COMPUTER·CENTRE

★ AI-INTEGRATED COURSE

DIPLOMA IN FINANCIAL ACCOUNTING

Launch your accounting career with confidence!

Duration: 6 Month | **Diploma** · Beginner | **Eligibility:** Candidates must have completed their 10+2 education or equiv

OVERVIEW OF THE COURSE

The Diploma in Financial Accounting is a comprehensive program designed to equip students with the essential skills and knowledge required in the field of financial accounting. Over the course of six months, learners will delve into various aspects of accounting, including: Fundamentals of Financial Accounting Preparation of Fin...

- Comprehensive financial accounting training
- Learn Tally, GST, and Excel basics
- Hands-on practical experience
- Expert trainers with industry knowledge
- Flexible learning options available



6 Month	8	4	12
DURATION	SUBJECTS	PROJECTS	TOOLS

JOIN NOW →

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WE ARE AVAILABLE AT
600+ LOCATIONS

NOT SURE WHICH COURSE IS RIGHT FOR YOU?
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YOUR NEAREST ISDM NxT CENTRE

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COURSE CURRICULUM

What you will learn

01 Subjects → | 02 Projects → | 03 Tools → | 04 AI Integration

01 Subjects & modules

6 subjects with the topics you will learn

01 Microsoft Word

- Word Interface And Navigation
- Creating And Managing Documents
- Editing Document Text
- Formatting Text And Paragraphs
- Applying Styles And Headings
- Working With Tables
- Inserting And Formatting Images

02 Microsoft Excel

- Excel Interface And Workbook Basics
- Navigating Worksheets And Selecting Cells
- Entering And Editing Data
- Formatting Cells And Cell Contents
- Managing Rows And Columns
- Working With Worksheets

03 Microsoft Power Point

- Interface And Presentation Views
- Creating And Saving Presentations
- Themes And Slide Layouts
- Formatting Text And Adding Graphics
- Hyperlinks, Headers, Footers, And Printing
- Transitions, Animations, And Timing
- Audio, Video, And Presenting

04 Introduction to Tally

- Accounting And ERP Fundamentals
- Tally Prime Features And Benefits
- Installation, Setup, And Navigation
- Basic Accounting Principles
- Company Creation And Configuration
- Ledger And Group Management
- Voucher Types And Transaction Entry

05 Internet Operations

- Internet Fundamentals And Evolution
- Internet Connections And Connectivity
- Web Browsers And Search Techniques
- Email Communication And Management
- Cloud Computing And File Sharing
- Social Media And Online Messaging
- E-Commerce, Digital Payments, And Banking

06 Fundamental of Computer Application

- Computer Hardware And Data Storage
- Software Types And Licensing
- Windows Settings And File Management
- Network Fundamentals And Communication
- Internet Connection Technologies
- Encryption And Digital Signatures
- Passwords, Viruses, And Email Safety

02 Projects & assignments

Hands-on work for your portfolio

P1 Prepare a complete set of financial statements for a hypothetical company.

P2 Analyze the financial performance of a real company using its annual report.

P3 Develop a budget plan based on projected revenues and expenses.

P4 Create a presentation on the impact of accounting standards on financial reporting.

03 Tools & software you will master

4 industry tools

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- TA — Tally

04 AI Integration

How AI is used inside the work of this course

AI SUBJECT

AI Fundamentals & Prompt Engineering

- **AI Basics and Everyday Uses**
- **Generative AI: How It Works**
- **Prompt Engineering Foundations**
- **AI for Study and Workplace Tasks**
- **Fact-Checking and Reliable Research**
- **Privacy, Safety and Responsible Use**
- **Integrated Practice and Review**

AI SUBJECT

AI for Accounting, GST & Tally

- **Accounting AI Foundations, Safe Setup and Data Handling**
  ChatGPT, Gemini or Claude in AI assistant web or mobile app · Microsoft Copilot or Gemini
- **AI Reading of Bills, Invoices and Receipts**
  ChatGPT in ChatGPT app or web interface · Google Gemini in Gemini app or web interface
- **TallyPrime and BUSY Reports with AI Analysis**
  Microsoft Copilot in Excel · ChatGPT or Claude in AI assistant app or web interface
- **GST Working, Reconciliation and MIS in Sheets and Excel**
  Google Gemini in Google Sheets · Microsoft Copilot in Excel
- **Zoho Books Zia and AI-Assisted Bookkeeping**
  Zia in Zoho Books
- **Banking, UPI Statements and Finance Tasks**
  Bank or UPI app insights in The learner's bank or UPI app, where the feature is available
- **AI-Assisted Invoice and Payment Follow-Up Automation**
  Gemini in Gmail in Gmail · Microsoft Copilot in Outlook

AI TOOLS YOU WILL USE

- CH — ChatGPT
- Google Gemini
- Claude
- MC — Microsoft Copilot
- Power Automate
- Zapier
- Perplexity
- NotebookLM

CAREER OPPORTUNITIES

Where this course can take you

Financial Accountant
Fresher salary: ₹2.5-3.5 LPA*

Accounts Manager
Fresher salary: ₹3.0-4.5 LPA*

Budget Analyst
Fresher salary: ₹2.8-4.0 LPA*

Financial Consultant
Fresher salary: ₹3.2-5.0 LPA*

Internal Auditor
Fresher salary: ₹3.0-4.2 LPA*

Freelancing & own business

- Freelance accounting services
- Tax consultancy for small businesses
- Bookkeeping for local businesses
- Online financial advising

Industries that hire

- Finance and Banking
- Retail
- Manufacturing
- IT Services
- Consulting

Grow further

- Advanced Diploma in Accounting
- Certification in GST
- Diploma in Business Management

Certification

Upon successful completion, students receive an ISDM NxT certificate, showcasing their skills in financial accounting.

Practical AI-integrated project | Final online test | Verifiable certificate

JOB SUPPORT

How we help you get a job

1. Resume building sessions
2. Mock interviews to prepare
3. Access to job offers
4. Guidance on job applications

* Typical fresher salary ranges in India; the actual salary depends on the employer, the city and your skills.

WHY START NOW

Your future is built by the skills you learn today.

Companies hire people who can do the work. People who use AI well at work are in demand - this course teaches you the job skills and the AI tools together. Every month you practise adds a project to your portfolio - the best time to start is now.

18+	600+	2,708+	390+
Years of training experience	Centres across India	Job offers to our students	Hiring companies

UNIQUE FEATURES AT ISDM NxT

- ✓ Free pre-counselling to choose the right course
- ✓ Study material, attendance, assignments, exams and results online from day one
- ✓ 24x7 AI trainer (ChatNxT) for your doubts
- ✓ Experienced, rated trainers and daily class feedback
- ✓ Practical lab sessions and live projects
- ✓ Monthly online mentorship sessions
- ✓ Resume, mock interviews and job offers in your student dashboard
- ✓ Freelancing and start-up guidance

● LIVE PLACEMENT DATA

Latest job offers to ISDM NxT students

Updated 20 Nov 2026



Gaurav M.
India
Java Software Development Engineer
Health Catalyst



Geeta K.
New Delhi
tellecaller for digital marketing
balajimarketingexperts



Anand S.
Muvattupuzha
Hiring Junior Account Executive J...
CorpZop



Adarsh S.
Ghugus
TGT Computer Science
Adani Foundation



Priyanka Y.
Mumbai
Data Entry Operator (Full-time) -...
CorpZop



Rajan S.
Ahilyanagar
Computer Trainer
Enlearning skill development Ltd

Job offers shared with our students through the ISDM NxT job network. See all at isdmnext.in/latest-placement

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TAKE THE FIRST STEP

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Meet our counsellor, see the lab, get your doubts answered and know the current fees and offers for your centre.

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01
Counselling
Free guidance to pick the right course

02
Training
Practical classes, labs and projects

03
Mentoring
Experts, AI trainer and feedback

04
Placement support
Resume, interviews and job offers

What you get with this course

- Comprehensive study material
- Hands-on practical lab sessions
- Real-world live projects
- 24x7 AI trainer support
- AI career counselling
- Interview preparation assistance
- Job offers in student dashboard
- Certification upon completion

ISDM NxT Head Office: 309, Saffron Plaza, Airport Road, Vadodara, Gujarat, 390022 · +916263625594 · inquiry@gmail.com

Fees depend on the centre and current offers - ask your counsellor. Course content may be updated to stay current with industry needs. · isdmnext.in